
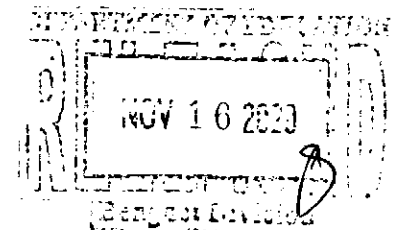
	<i>Republic of the Philippines</i> <b>DEPARTMENT OF EDUCATION</b> <b>Cordillera Administrative Region</b> <b>SCHOOLS DIVISION of BENGUET</b> Wangal, La Trinidad, Benguet Telefax: (074) 422-6570; (074)422-7501		Document Code: SDO-BENG- QF-OSDS-SDS-003 Revision: 00 Effectivity date: 09-10-2019
<b>DIVISION MEMORANDUM</b> <u>234</u> , S. 2020			Name of Office: SDO-OSDS

**TO:** Chief Education Supervisors - CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors/District Heads  
School Heads of Concerned Public Schools  
All Others Concerned



**FROM:**   
**BENILDA M. DAYTACA, EdD, CESO VI**  
OIC-Schools Division Superintendent

**SUBJECT:** Preparation of Alternative Delivery Mode(ADM) Modules for The Third and Fourth Quarters In Edukasyon Sa Pagpapakatao (EsP) Through Telecommunications and Work From Home/School



**DATE:** November 09, 2020

1. The Department of Education issued Department Order 21, s. 2019 states that all elementary and secondary schools should be ready to offer Alternative Delivery Modes (ADMs) for all types of learners whenever the need arises to make education accessible to all children in the community. Based on this mandate and the proclamation of the president of the country that face to face learning will not be implemented yet, there is still a need to continue preparing Alternative Delivery Mode Modules for the third and fourth quarters in Edukasyon sa Pagpapakatao (EsP). This is to ensure the continuity of learning and in compliance to to Regional Memo 90 s. 2020.

Thus, the selected teacher- writer/developer for grades 1 to 9 and grades 11-12 from from the fourteen (14) districts and members of the divison quality assurance need to come together through teleconferences and work from home to discuss and implement the writeshop.

2. The activity aims to:

- a. orient the participants on the preparation of Alternative Delivery Mode (ADM) module for Edukasyon sa Pagpapakatao (EsP) grades 1-9 and personal development for grades 11 and 12.
- b. identify the most essential learning competencies (MELC) in Quarters 3 and 4 of EsP.
- c. develop ADM modules based on the MELC in Edukasyon sa Pagpapakatao for the third and fourth quarters.

	<p align="center"><i>Republic of the Philippines</i>  <b>DEPARTMENT OF EDUCATION</b>  <b>Cordillera Administrative Region</b>  <b>SCHOOLS DIVISION of BENGUET</b>  Wangal, La Trinidad, Benguet  <b>Telefax: (074) 422-6570; (074)422-7501</b></p>	 <p>Document Code: <b>SDO-BENG-QF-OSDS-SDS-003</b>  Revision: 00  Effectivity date: 09-10-2019</p>
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3. The training –workshop will follow this schedule design:

Activity Title	Target Date and Venue	Expected Output
Virtual Meeting for the Orientation on the Preparation of ADM/Self-Learning Module	Nov.13, 2020-(elem.-AM-online; sec.-PM online )	Enhanced knowlegde and skills on the Preparation of ADM/Self-Learning Modules.
a. Writeshop-Preparation ADM Module in the assigned competency. (Work from Home/School ) ( Group chat will be active for inquiry/reporting/ provision of updates and technical assistance) b. Rectification, finalization and Submission of ADM modules:	Nov.-14 -19, 2020 Home/School  Nov.22-24, 2020 Home/School	Developd ADM/Self Learning Modules on the assigned competency.  Rectified ADM/Self Learning Modules based on Quality Assurance Activities
Presentation of sample ADM modules prepared by assigned teacher-writer/developer for quality assurance/review.	Nov.20, 2020 (elem) Nov. 21, 2020 (sec)	Quality assured ADM/Self learning modules
Uploading/Submission of ADM/self learning Modules to LRMS	Nov.26, 2020 On Line	Uploaded ADM/Self learning Modules to LRMS

4. Participants to this activity are one-hundred eight (108 ) personnel composed of district coordinators and teachers ( elementary and secondary) in Edukasyon sa Pagpapakatao, facilitators and and the technical working group.
5. All activities will start at 8:30 A.M., thus, all the participants are encouraged to be in the venue/log-in before the formal start of the activities. The link for the virtual meetings will be shared in the group chats of Edukasyon sa Pagpapakatao of the Schools Division and messenger on or before the activities. It is expected that each participant should have a laptop or smart phone and stable internet connection.
6. The participants will be given two (2) days service credit in lieu of the two (2) Saturdays of November which will be used to prepare for the ADM module in Edukasyon sa Pagpapakatao for the third and fourth quarters.
7. Immediate dissemination of this memorandum to all concerned personnel is enjoined.

CID/RAG/ecq